



State of Arizona
Department of Education

Tom Horne
Superintendent of
Public Instruction

October 13, 2006

Dear Superintendents/Administrators:

RE: **NCLB 07-02** FY07 NCLB Applications and Revised Allocations
Constitutionally Protected Prayer Certification – OVERDUE
FY06 NCLB Consolidated Performance Report, Part 1 – due November 3
Highly Qualified Teacher Requirements – Data Reporting

Welcome back to the new school year! This letter is the first communication of the year to all LEAs concerning the requirements of the *No Child Left Behind Act*. These important issues need your attention:

◆ FY07 NCLB Consolidated Applications

Please respond to requests for more information or changes to your fiscal application as soon as possible in order to receive your NCLB funds.

The approval process for the FY07 NCLB Consolidated Fiscal Applications has changed with the addition of the *Excel* files that must be submitted along with the standard application through the ADE Grants System. The ADE requires this information to improve the oversight of the federal funds in response to the environment of increased accountability that now exists. LEAs must provide evidence of compliance with complex Title I law and regulations regarding the distribution of funds within the LEA. As a result, our specialists are conducting more in depth reviews of applications. You may find that, under more intense scrutiny, items and descriptions that received approval in past years are being questioned and may not be allowable. Additional information regarding your programs and line items may be needed in order to determine whether to approve your application as submitted.

◆ FY07 Revised Title I Allocations

An error in the Census data used to generate 2003 poverty estimates that were used to calculate this year's Title I allocations has been reported to the US Department of Education (ED). A revised state table has been posted on the ED website that shows a small decrease in Arizona's Title I allocations. The ADE will not be making adjustments to reflect the decrease in funds to the state at this time, but will be incorporating the loss of funds into a proposed reallocation of unused Title I funds. Notification of the reallocation will be sent to all LEAs at the beginning of the second semester. Any LEA that will not be applying for its FY07 NCLB allocations should formally decline those funds in a written notice to ADE as soon as possible.

◆ Constitutionally Protected Prayer Certification – OVERDUE

The October 1st deadline, as required by Section 9524 of NCLB, for any LEA that receives funds under NCLB must certify that its school and LEA policies protect the right to participate constitutionally protected prayer has passed. Any LEA that has not completed the Certification for FY07 should enter the Common Logon and mark your compliance immediately. The ADE will notify such LEAs that it will be withholding NCLB funds until the LEA complies.

◆ FY06 NCLB Consolidated Performance Report (CPR) – Part 1

Part 1 of the CPR for the **2005-2006 school year** is now available on the Common Logon for data entry. Please submit data by November 3rd on the following: school improvement data, public school choice and supplemental services, high quality professional development, and paraprofessionals.

◆ Highly Qualified (HQ) requirements for core academic teachers – Data collection for State Plan

Per Section 1119 the HQ requirements are as follows:

- any NEW hire after 2002 in a Title I program must be HQ BEFORE being placed in the Title I program. This includes Title I teachers in targeted schools and ALL core academic teachers in SW schools. (In a SW program ALL teachers are considered to be Title I.)
- any existing Title I teacher who was employed in a Title I program prior to 2002 must be HQ.
- all other teachers in a Title I Targeted School and all other non-Title I school teachers must be HQ.

Exceptions due to the extension of the 2005-2006 deadline: Non-Title I teachers in a Targeted School and all other non-Title I school teachers may complete an Individual Teacher Plan, designed by the ADE, that outlines how the teacher will become HQ by the end of 2006-2007 school year.

Reporting HQ Data: LEAs must submit the HQ summary reports for the school and LEA regarding the teachers on Individual Teacher Plans to the ADE. Those forms will soon be on the HQT website <http://www.ade.az.gov/asd/hqtp/>, labeled as Attachment 1: LEA Plan for Highly Qualified Teachers, Attachment 2: LEA Plan for Highly Qualified Teachers Summary Report, and Attachment 5: Highly Qualified Teachers Summary School Report, are due to ADE **no later than October 31, 2006**. Additionally, LEAs will receive directions on how to complete the web-based Highly Qualified Teacher Report for 2006-2007 between December 1, 2006 and January 15, 2007. This report aligns with the 2006-2007 Highly Qualified Data submitted to ADE on October 31, 2006.

Please forward this information to the appropriate staff. You may e-mail me with specific questions at nancy.konitzer@azed.gov or call me at 602-542-7470.

Sincerely,

Nancy Konitzer

Nancy Konitzer
Deputy Associate Superintendent
Title I and NCLB Consolidated Activities